## DERO

design on speaking terms

Manual



## English (see pages 3-15)

1 Call Number
2 OK/Cancel button
3 Hanging Hook for Handset
4 Select Caller ID mode
5 Handset Volume Control
6 Store Button
7 Memory button
8 Recall button
9 Redial button

10 Hands Free Button
11 Controls for ringer and hands free
12 One-touch memory buttons M1/ M2
13 Scrolling Buttons
14 New CID message and Visual Ring Indicator
15 Select Phone Book mode

## Important!

Please note when programming all references to press $=$ to press once and then immediately release the button.
The earpiece of the handset may attract small ferromagnetic objects such as staples and pins, care should be taken when placing the handset near these items.

## Connection/Basic setting

1. Connect the curly cord to the handset and to the socket marked on the side of the telephone.
2. Connect the mains adapter to the socket marked $\mathbf{D C} \mathbf{9 V}$ on the back of the telephone and then to an electrical wall socket.
3. The display should flash the word ENGLISH. If not press and hold $\Delta$ for approximately 4 seconds.
4. Select the desired language using $\Delta / \nabla$. Press $\stackrel{\circ}{V}^{\mathrm{V}}$.
5. Select the desired contrast setting ( $3=$ normal) using $\Delta / \nabla$. Press $\stackrel{K}{V}$.
6. Set the hour (00-24) using $\Delta / \nabla$. Press $\sqrt[\circ]{6} /$
7. Set the minute using $\Delta / \nabla$. Press $\stackrel{\circ}{V} /$
8. Set the day using $\Delta / \nabla$. Press $\stackrel{\circ}{V} /$
9. Set the month using $\Delta / \nabla$. Press $\stackrel{\circ}{V}$.
10. Connect the telephone line cord to the socket marked on the back of the telephone, and then to a network wall socket.
11. Lift the handset and listen for the dial tone.

If you wish to change the clock, language or contrast settings at a later date, press and hold $\Delta$ for approximately 4 seconds and repeat steps 4. - 9. above.

## Batteries

Four good quality AA alkaline batteries can be installed to protect the memory during prolonged power failure. When the batteries are running low will be displayed.

1. Disconnect the telephone line cord.
2. On the underside of the telephone carefully remove the battery cover.
3. Insert the backup batteries ensuring correct battery polarity is observed.
4. Replace the battery cover.
5. Reconnect the telephone line cord.

## Installation

## Wall mounting

The telephone can be wall mounted by using the included wall mount bracket. It can also be fitted to a standard wall plate without using screws in Australia.

1. Secure two screws, vertically positioned 83 mm apart.
2. The screws should locate into the two keyholes on the back of the telephone.
3. Remove the hanging peg (located by the hook switch) by pushing it upwards.
4. Rotate the hanging peg 180 degrees, and then replace it.

## The display

When the telephone is not in use the date and time, number of new and total number of calls stored in the Caller ID memory will be shown in the display. The display will illuminate during ringing, when accessing memory functions and dialling out.

## Ringer signal

The ringer can be adjusted using the switches located on the side of the telephone:
-... Ringer volume
d... $\boldsymbol{\delta} \boldsymbol{\delta} \quad$ Ringer melody

## Making a call

## Normal Dialling

1. Lift the handset.
2. Dial the desired telephone number.

## Pre-Dialling

This allows you to enter and change a telephone number before it is dialled.

1. Enter the required telephone number. Mistakes can be erased by pressing $\stackrel{\circ}{ } /$
 telephone number will now be dialled.

## Please note!

During a conversation, you can switch from the handset to hands free mode at any time by pressing $\leftrightarrow \leftrightarrow$. Press $\leftrightarrow \infty$ again to terminate the call.

## Redial function

If the number dialled is engaged or you wish to redial the last number called simply lift the handset (or press $\Leftarrow \leftrightarrow$ ) and press $\boldsymbol{C}$.

## Volume control

The handset earpiece volume may be adjusted during a call using $\sim$. To adjust the speaker volume (hands free), use located on the side of the telephone.

## Operation

## Timer

Immediately after dialling a telephone number a call timer will be shown on the display. The timer is a simple way to help you keep track of how long the call lasts.

## Hands free function

1. Press $\leftrightarrow \leftrightarrow$. The speaker will be activated and the Hands free indicator light will illuminate.
2. Dial the required telephone number. The speaker volume can be adjusted using $\longrightarrow$ located on the side of the telephone.
3. Speak towards the microphone located on the front edge of the telephone.
4. Press $\stackrel{\leftrightarrow}{\leftrightarrow}$ to terminate the call.

## Please note!

During a conversation, you can switch from the hands free to bandset mode at any time by picking up the bandset. Replace the bandset to terminate the call. Please remember that in bands free speaker mode it is only possible for one person at a time to talk. The switch over between speaker and microphone is automatic and dependent on the sound level of the incoming call and the microphone respectively. It is therefore essential that there are no loud noises, e.g. music, in the immediate vicinity of the telephone, as this will disrupt the speaker function.

## Phone Book

## Using the Phone Book

The Phone Book will store 32 telephone numbers ( 22 digits max) and their associated names (16 characters max) with entries arranged alphabetically. A stored phone number can be dialled using fewer keystrokes than if dialled manually. If you subscribe to a Caller ID service, the name/number of the caller will be shown when you receive an incoming call (only for those numbers stored in the Phone Book or M1/M2 memories).

## Letters

Each number key has been allocated certain characters.

| Button | Letters/symbols |
| :---: | :---: |
| 1....... | [Space character] + \& / X 1 |
| 2. | A B C ÅÄ Fæ å ä 32 |
| 3. | DEF ë 3 |
| 4. | G HIÏ4 |
| 5. | J K L 5 |
| 6. | M N O Ñ ñ Ö ö 6 |
| 7. | PQRS 7 |
| 8. | T U V Ü ü 8 |
| 9. | W X Y Z 9 |
| * | @ ( ) * < > |
| 0 | , . $:$ = 0 |
|  | \$ _ \% ! \# |

## Storing names/numbers

1. Press $\square$.
2. Press $-\gg$.
3. Press $\rightarrow \ggg$ again.
4. Enter the telephone number to be stored (up to 22 digits). Press $-\rightarrow{ }^{-}$.
5. Enter the name (up to 16 characters). Press the corresponding number button one or more times for the first letter (see the table above).
6. Press $\rightarrow \ggg$.

## Press ifyou need to insert a pause in the telephone number.

If you wish to change a number, store the new number in the same location as the old one.

## Phone Book

## Dialling from the Phone Book

1．Press $⿴ 囗 十$
2．Scroll to the required memory location using $\Delta / \nabla$ ．To quick－search in the Phone Book press the corresponding number button one or more times for the first letter（refer to the table on the previous page）．
3．Press ${ }^{〔}$ ？to dial the displayed number．If you do nothing the phone will return to standby mode．

## Please note！

During a conversation，you can switch from the handset to hands free mode at any time by pressing $\leftrightarrow \leftrightarrow$ ．Press $\leftrightarrow \leftrightarrow$ again to terminate the call．

Changing phone numbers／names
1．Press $\square$ ．
2．Scroll to the required memory location using $\Delta / \nabla$ ．
3．Press and hold $\rightarrow>$ until EDIT？is displayed．Press $\rightarrow>$ ．
4．Changes to the displayed telephone number can be made using $\sqrt[\circ]{6}$ and $\Delta / \nabla$ ． Press $\rightarrow>$ ．
5．Changes to the displayed name can be made using $\stackrel{\circ}{V}$ and $\Delta / \nabla$ ．
6．Press $\rightarrow>$ to confirm the changes．

## Deleting a phone book entry

1．Press $⿴ 囗 十$
2．Scroll to the required memory location using $\Delta / \nabla$ ．
3．Press $\stackrel{\circ}{ } \Vdash$ DELETE？will be displayed．
4．Press and hold $\sqrt[\circ]{ }$ until the displayed telephone number disappears．

## Deleting all entries in the Phone Book

1．Press $\square$ ．
2．Scroll to the required memory location using $\Delta / \nabla$ ．
3．Press and hold $\sqrt[\circ]{ } /$ until the display shows DELETE ALL？
4．Press and hold $\sqrt[\circ]{V}$ until the displayed telephone number disappears．

## Phone Book

## Memory

The telephone also has 2 one-touch and 10 two-touch memories for frequently dialled telephone numbers.
When a number is stored into memory you only press one or two buttons dependent on location to make a call.
The one-touch memories are M1-M2, the two-touch memories are accessed using the telephone keypad digits 0-9.

## Storing One-touch Memories

1. Press $\rightarrow \gg$.
2. Enter the telephone number to be stored (up to 22 digits). Press $-\checkmark$ ).
3. Enter the name (up to 16 characters). Press the corresponding number button one or more times for the first letter (see the table for the Phone Book). Press $\rightarrow \ggg$.
4. Press either M1-M2 to store the number.

## Dialling using One-touch Memories

1. Lift the handset (or press $\leftrightarrow \leftrightarrow$ ) and wait for a dialling tone.
2. Press either M1-M2, the stored telephone number will now be dialled.

## Storing Two-touch Memories

1. Press $\rightarrow$.
2. Enter the telephone number to be stored (up to 22 digits). Press $\rightarrow \gg$.
3. Enter the name (up to 16 characters). Press the corresponding number button one or more times for the first letter (see the table for the Phone Book). Press $\rightarrow>$.
4. Press either $\mathbf{0}-\mathbf{-}$ to store the number.

## Dialling using Two-touch Memories

1. Lift the handset (or press $\stackrel{\leftrightarrow}{\infty}$ ) and wait for a dialling tone.
2. Press $\rightarrow \mathbf{O}$.
3. Select a memory location by pressing the relevant keypad digit $\mathbf{0}-\mathbf{9}$.

Press ifyou need to insert a pause in the telephone number.
Ifyou wish to change a stored telephone number, store the new number in the same location as the old one.

## Caller Identification

## Explanation of Caller ID

Caller ID allows you to see who is calling before you answer a call and to see who has called in your absence. If the number is stored in the Phone Book, the callers name will be shown instead. Received calls are stored chronologically with the sequential number shown in the top right hand side of the display. When the Caller ID $\log$ is full, the oldest number will be deleted automatically as the new call is logged. New calls are indicated by text in the display and flashing of the red ring indicator light.

## Please note!

In order for numbers to be shown, the Caller ID service must be provided by your network operator and a current subscription in place. Contact you operator for more information.

## Retrieving and dialling CID numbers

1. Press $00_{6}^{32} 0$ to select caller-id mode.
2. Press either $\Delta$ or $\nabla$ to review the numbers stored in the Caller ID memory.
3. To dial a displayed telephone number either press OR telephone number will now be dialled. If you do nothing the phone will return to standby mode.

Please note!
During a conversation, you can switch from the handset to hands free mode at any time by pressing $\leftrightarrow \leftrightarrow$. Press $\leftrightarrow \leftrightarrow \rightarrow$ again to terminate the call.

## Messages

Besides showing telephone numbers, the display can show a number of text messages or symbols:
OUT OF AREA It is an International call or a call from a PBX (no information received).

PRIVATE Information on the number is blocked. The call could also be from a PBX.

New number not previously recorded or logged.
Several calls have been received from the same caller.

## Caller Identification

## Deleting Numbers

1. Scroll to the telephone number you wish to erase using $\Delta / \nabla$.
2. Press $\stackrel{\circ}{6}:$ DELETE? will be displayed, alternatively press and hold $\sqrt[\circ]{ }$ until the display shows DELETE ALL?
3. Press and hold $\sqrt[\circ]{ }$ until the number disappears.

## Transferring Numbers to the Phone Book

1. Scroll to the telephone number you wish to copy using $\Delta / \nabla$.
2. Press $\rightarrow$.
3. Press $\Rightarrow>$ again.
4. Name can later be added according to the chapter Changing phone numbers/names on page 8 .

## Set up for New Zealand CID operation

1. Select English language (page 3, Connection/Basic setting 3.)
2. Select $\mathrm{R}=600$ by the switch on the right side of the telephone.
3. Lift and replace the handset.

The unit is now set up to insert $0 / 00$ when using the dial back feature from the CID $\log$ in accordance with Telecom NZ requirements.
If a charge for local calls is unacceptable the dial back feature should not be used, refer to page 15.

## Other

## Recall Time (Australia and New Zealand only)

Access to additional network services such as "Call Waiting" can be gained by using the recall button $\mathbf{R}$. Example: when the call waiting tones are heard, press $\mathbf{R}$, listen for the dial tone, then press 2 . Please note that some networks require only the $\mathbf{R}$ button to be pressed, contact your network operator for more services information.
If this product is connected to a business PBX system, press the recall button $\mathbf{R}$ followed by the extension number to transfer a call. The standard setting is 98 ms.

## Troubleshooting

Check that the telephone cord is undamaged and properly plugged in.
Disconnect any additional equipment, extension cords and other telephones. If the problem is resolved, the fault is with the other equipment.
Test the equipment on a known working line. If the product works, then the fault is probably with the line. Please inform your local telephone company.

No number shown in display when ringing

- In order for this feature to function, you must subscribe to the Caller Identification service from your network provider.
- If a text message is shown on the display, the call may be an international call (no data received), or from a private or withheld number.
- It may not be possible to receive Caller ID information if the phone operates in a PBX system.

If the telephone still does not work, contact Doro or the place of purchase. Don't forget the receipt or copy of the invoice will be required for guarantee purposes.

## Other

## UK

If you cannot resolve the fault using the faultfinder section, technical support is available on the Premium Rate Number: 09063020114.
Calls cost $\mathbf{5 0}$ pence per minute (prices correct at the time of going to press), and is operational between 9AM - 5PM Monday-Friday excluding Bank Holidays. Alternatively, E-mail on: tech@doro-uk.com
You can contact us in writing: Consumer Support Group, Doro UK Ltd., 22 Walkers Road, North Moons Moat, Redditch, Worcestershire, B98 9HE, (regarding any Spares or Technical query), or
Telephoning (Spares only): 01527584377
Web site: www.doro-uk.com

## Guarantee

This product is guaranteed for a period of 12 months from the date of purchase. Proof of purchase is required for any service or support required during the guarantee period.
This guarantee shall not apply to a fault caused by an accident or a similar incident or damage, liquid ingress, negligence, abnormal usage, not reasonably maintained or any other circumstances on the purchaser's part. Furthermore, this guarantee shall not apply to a fault caused by a thunderstorm or any other voltage fluctuations.
This guarantee does not in any way affect your statutory rights. (As a matter of precaution, we recommend disconnecting the telephone during a thunderstorm.

## Other

## Australia and New Zealand

Products permitted for connection to the telephone network are marked with $\widehat{\text { in }}$ Australia and telepermit in New Zealand. These marks indicate the products comply with the regulations and can be used without concern in the country of purchase.
If you believe this product is malfunctioning, please refer to the relevant section and/or consult the troubleshooting guide in this manual to ensure that you have followed the instructions carefully. As an alternative you can visit our web site for FAQ's or send an e-mail for a prompt reply.

## Guarantee

This product is guaranteed for a period of 12 months from the date of purchase. Should you experience difficulties with the product, please contact us for assistance. If the product is then found to be faulty you will be asked to return it directly to us with a copy of the purchase receipt. This guarantee shall not apply to a fault caused by an accident or a similar incident or damage, liquid ingress negligence, abnormal usage, not reasonably maintained or any other circumstances on the purchaser's part. Furthermore, this guarantee shall not apply to a fault caused by a thunderstorm or lightning, excessive or any other voltage fluctuations or faults on the telephone line. (As a matter of precaution, we recommend disconnecting the telephone during a thunderstorm).
This guarantee does not affect your statutory rights.

| AUSTRALIA | NEW ZEALAND |
| :--- | :--- |
| DORO Australia Pty Ltd | Atlas Gentech (NZ) Limited |
| PO Box 6760 | Private Bag 14927 |
| Baulkham Hills BC NSW 2153 | Panmure |
| Australia | Auckland |
|  | New Zealand |
| Consumer Support | Consumer Support |
| Ph: Ph: 1300885 023 | Ph: 0900-500-25 (Toll Call) |
| Fax: (02)8853-8489 | Fax: (09) 574-2722 |
| Email: support@doro.com.au | Email: support@atlasgentech.co.nz |

## REN (RN for New Zealand)

The REN (Ringer Equivalence Number) or (RN) is of significance only if you wish to connect more than 1 telephone to your telephone line. A standard telephone line has a maximum REN capacity of 3 ( RN of 5). It is possible to connect 3 devices with a REN of 1 (RN of 1) with no degradation to the product's performance. Exceeding this limit may cause the volume of the ringer in any phone to decrease or not ring at all.

Notes for operation in New Zealand

## ALL PRODUCTS

The grant of a Telepermit for any item of terminal equipment indicates only that Telecom has accepted that the item complies with the minimum conditions for connection to its network. It indicates no endorsement of the product by Telecom, nor does it provide any sort of warranty. Above all, it provides no assurance that any item will work correctly in all respects with another item of Telepermitted equipment of a different make or model, nor does it imply that any product is compatible with all of Telecom's network services.

This equipment shall not be set to make automatic calls to the Telecom " 111 " Emergency Service.

This equipment may not provide for the effective hand-over of a call to another device connected to the same line.

This equipment should not be used under any circumstances that may constitute a nuisance to other Telecom Customers.

## CND PRODUCTS

If a charge for local calls is unacceptable, the "DIAL" button should NOT be used for local calls. Only the 7 digits of the local number should be dialled from your telephone. DO NOT dial the area code digit or the " 0 " prefix.

## DECLARATION OF CONFORMITY

WE DURO AB
Of Skiffervägen 80
SE-224 78 Land
Sweden

As the EU/EES/EC/EEA Authorised representative declare under our sole responsibility that the product

Model: Dort 312C
Description: Corded telephone

## IS IN CONFORMITY WITH R\&TTE DIRECTIVE: 1999/5/EC

Authorised by:

Signed


Name (printed): Per Carlenhag
Position in company: Quality Manager
Date of issue: 19 July 2004

Copies of this document will be held on file for a period of 10 years after the last production.
\(\left.$$
\begin{array}{|ll|}\hline \text { Supplier: } & \begin{array}{l}\text { DURO AB } \\
\text { Skiffervägen } 80 \\
\\
\text { SE-224 } 78 \text { Lind }\end{array}
$$ <br>

\& Sweden\end{array}\right]\)\begin{tabular}{l}

Product: $\quad$| Doro 312C |
| :--- | <br>

This product is in conformity with the essential requirements of the following specifications: <br>
Safety - EN 60950 <br>
EMC - EN 55022/55024 <br>
Electrical Performance - CTR 37/38
\end{tabular}



