

**Instructions:**

**Opening the Select Access door.**

1. Locate concealed preset combination positioned behind the product.
2. Open protective cover to reveal the dials.
3. Rotate the dials to the preset combination.
4. Press the release buttons located on the side of the product to open the door.
5. Guide the door down to fully open.
6. Add or remove keys and access cards.
7. Close compartment door.
8. Scramble combination dials to lock the door to conceal your combination (A).
9. Close the protective cover (B).

**To set a new combination:**

The initial preset combination is concealed behind the product.

1. Open the compartment door (see instruction above).
2. Push the release lever right and up. The lever remains in this position.
3. Rotate dials to your desired combination.
4. Push the reset lever down and left, back to the original position.
5. Close the compartment door.
6. Scramble the combination dials to lock the door and conceal your combination (A).
7. Close the protective cover (B).

**To hang Select Access wall mount model**

For added security, consider installing Select Access in a discrete location

You will need: pencil or marker, a cross-head screwdriver, level, drill and drill bit. For certain surfaces (masonry) anchors and a hammer are recommended.

1. Open the compartment door (see instruction above)
2. Position the metal mounting plate on the desired surface.
3. Use level to verify the plate is horizontal.
4. Mark the position of the screw holes on the surface.
5. Remove plate.
6. Drill holes.
7. If necessary use hammer to place anchors
8. Place metal mounting plate in Key Lock Box with mounting plate inside up to holes.
9. Insert and tighten screws.
10. Close compartment door.
11. Scramble the combination dials to lock the door and conceal your combination (A)
12. Close the protective cover.

**Reminder:**

- (A) The release buttons will open the Select Access until you scramble the dials
- (B) Keep the protective cover closed to increase weather resistance and to conceal the dials from view.

Your Select Access should be securely mounted in a discreet location not visible from a public place and not visible from general observation.